



Orion Christian Academy

Dear New Family,

“Wisdom is the principal thing; therefore get wisdom. And in all your getting, get understanding.” Proverbs 4:7.

With this letter we warmly welcome your family to Orion Christian Academy, an international family of teachers and students who love God and want to honor Him in all that we do.

Initial Information

Orion Christian Academy began in 2013 with one student and one teacher. Since that time, God has grown it into an international online school. Because our student body stretches around the world, we use our [WhatsApp](#) Parent Group to share school updates and answer questions. We require the participation of at least one parent in this group, although both are welcome and encouraged to participate. We also share student activities and projects on our [Facebook](#) page.

Orion provides two methods of study: textbook courses and online courses. These are outlined below. If, after reading this letter, you have further questions, please do not hesitate to ask.

Online Student Information

The online program can be accessed through our website at www.ocaedu.org. There, students can click the school log-in link in the yellow banner on the home page. Classwork is assigned daily, excluding holidays.

Once the initial school fees are paid and the enrollment process is complete, each student is assigned his/her own username and a temporary password. Once a student logs in for the first time, he/she will be prompted to change his/her password.

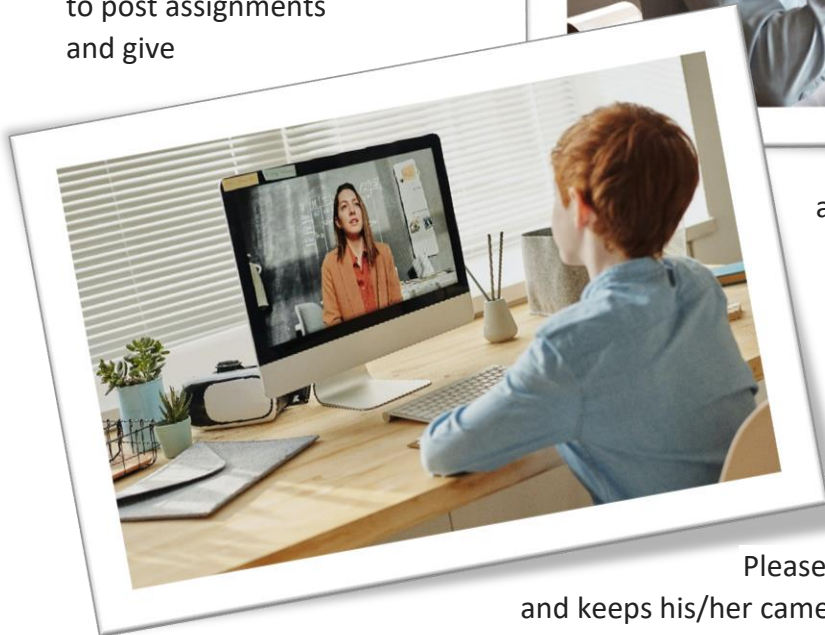
We also encourage all parents and students to take a minute to watch the introductory video to better understand how the online program works. After viewing, go ahead and click the little box above the video so your child doesn't have to see the video every time they log in.

Textbook Student Information

Students in the text-book program will have their assignments emailed to them each week. Assignments will be turned in by taking pictures of the work and sending it to your child's teacher, emailing it in, submitting it through Google Classroom, or sending it by traditional mail. (NOTE: Not all of your child's work will be requested by the teacher but be sure to send in whatever is requested in a timely manner.)

Zoom Classes

Teachers meet with their students at varying times throughout the week. Your child's teacher(s) is/are being assigned and he/she will contact you soon with the class schedule and Zoom link. Some teachers use Google classroom to post assignments and give



announcements. If your child's class utilizes this resource, your child will need a Gmail account in order to access this site. If you are not comfortable with your child obtaining a Gmail account, your child may use your Gmail account instead.

Please be sure your child is on time to class and keeps his/her camera on during the entire class session.

Additional Courses

Choir – We have a virtual choir for students in Grade 3 and higher. This class meets through Zoom one to two times per week. The teacher is Mrs. Caress Prado from Chile. To join the choir, you will need to first have a private interview with Mrs. Caress. There is a separate monthly charge for students in choir class and regular attendance is required. Choir participants are required to maintain an average score of 75% in each class. If interested, please fill out the Choir Application Form on the OCA website.



Art – Art classes are taught by Miss Jasmin Vazquez from Mexico. She teaches one class each week to various age groups. These classes are free for OCA students. Outside students are welcome to attend but must pay a small fee to help support the program.

Cooking – Fun, delicious, and nutritious recipes are created in each cooking class taught by Mrs. Dorcas Luboya. The best part about

this class is being able to eat the project afterwards!

Cooking classes are also divided into age groups.

These courses are not required but help to enhance your children’s learning experience. Your child is invited to participate in one or all of these. If your child or children are interested in participating in any of these programs, please let us know so we can connect you with the responsible teachers.

Holidays

Since we are an international school, each country celebrates its own holidays. Your child is allowed to take those days off from school. However, please inform your child’s teacher beforehand. Your child’s teacher may also have a different set of holidays and will notify you of those days beforehand as well.

The following dates are the vacation periods during which the entire school will shut down:

- November 25 – 29, 2024
- December 23 – 31, 2024
- January 1 - 3, 2025
- April 14 - 25, 2025
- May 1, 2025

Financial Information

Tuition Payments: Before classes begin, an enrollment fee and a payment for the first month's tuition must be paid. Subsequent payments are due by the fifth of each month. A statement will be sent out each month. Enrollment fees and book fees must be paid before studies can begin. Please be punctual with your payments as it helps us pay our teachers on time. Payments can be made online at the link here:

<https://www.ocaedu.org/donate>



Payments can also be made through Google, PayPal (info@ocaedu.org) or by mailing a check or money order to:

Orion Christian Academy
PO Box 199
Norman Park, GA 31771, USA

Book fees: If your child is enrolled in the textbook program, a separate book fee will be charged. This must be paid before the books are shipped. A separate shipping fee will be charged at a later date.



Final Words

Please review the Recommended School Supply List below in preparation for beginning your school year.

We are excited to work together with your family as you embark on this learning adventure.

Sincerely,

Margie Seely
Director of Orion Christian Academy

OCA's Recommended School Supply List

1 package pencils

1 package small pencil-top erasers

1 large eraser

1 school supply storage box

1 package Crayola crayons and/or 1 package colored pencils

1 pair scissors

1 spiral-bound notebook per subject OR

1 spiral-bound notebook with dividers

1 ruler

